

STRIDE TREGLOWN

Carbon Reduction Plan

PROCUREMENT POLICY
NOTE 06/21





Cabinet Office

CARBON REDUCTION PLAN GUIDANCE

Notes for Completion

Where an In-Scope Organisation has determined that the measure applies to the procurement, suppliers wishing to bid for that contract are required at the selection stage to submit a Carbon Reduction Plan which details their organisational carbon footprint and confirms their commitment to achieving Net Zero by 2050.

Carbon Reduction Plans are to be completed by the bidding supplier¹ and must meet the reporting requirements set out in supporting guidance, and include the supplier's current carbon footprint and its commitment to reducing emissions to achieve Net Zero emissions by 2050.

The CRP should be specific to the bidding entity, or, provided certain criteria are met, may cover the bidding entity and its parent organisation. In order to ensure the CRP remains relevant, a Carbon Reduction Plan covering the bidding entity and its parent organisation is only permissible where the detailed requirements of the CRP are met in full, as set out in the Technical Standard² and Guidance³, and all of the following criteria are met:

- The bidding entity is wholly owned by the parent;
- The commitment to achieving net zero by 2050 for UK operations is set out in the CRP for the parent and is supported and adopted by the bidding entity, demonstrated by the inclusion in the CRP of a statement that this will apply to the bidding entity;
- The environmental measures set out are stated to be able to be applied by the bidding entity when performing the relevant contract; and
- The CRP is published on the bidding entity's website.

Bidding entities must take steps to ensure they have their own CRP as soon as reasonably practicable and should note that the ability to rely on a parent organisation's Carbon Reduction Plan may only be a temporary measure under this selection criterion.

The Carbon Reduction Plan should be updated regularly (at least annually) and published and clearly signposted on the supplier's UK website. It should be approved by a director (or equivalent senior leadership) within the supplier's organisation to demonstrate a clear commitment to emissions reduction at the highest level. Suppliers may wish to adopt the key objectives of the Carbon Reduction Plan within their strategic plans.

A template for the Carbon Reduction Plan is set out below. Please complete and publish your Carbon Reduction Plan in accordance with the reporting standard published alongside this PPN.

¹Bidding supplier or 'bidding entity' means the organisation with whom the contracting authority will enter into a contract if it is successful.

²Technical Standard can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991625/PPN_0621_Technical_standard_for_the_Completion_of_Carbon_Reduction_Plans__2_.pdf

³Guidance can be found at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/991623/Guidance_on_adopting_and_applying_PPN_06_21__Selection_Criteria__3_.pdf

Carbon Reduction Plan Template

Supplier name: Stride Treglown

Publication date: 10/11/2023

Commitment to achieving Net Zero

Stride Treglown is committed to achieving Net Zero emissions by 2050.

Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

| Baseline Year: 2015 | |
|---|---------------------------------|
| Additional Details relating to the Baseline Emissions calculations. | |
| Stride Treglown has measured and reported carbon emissions since 2015. This reporting has been independently verified by sustainability consultancy firm Future Leap, based in Bristol. Stride Treglown has set a 2025 target to reduce overall business travel emissions by 5% per capita, reduce water consumption per square metre by 5% per square metre and 100% of electricity used from renewable sources. | |
| Baseline year emissions: | |
| EMISSIONS | TOTAL (tCO₂e) |
| Scope 1 | 52.75 |
| Scope 2 | 146.20 |
| Scope 3 (Included Sources) | 869.53 |
| Total Emissions | 1068.48 |

Current Emissions Reporting

| Reporting Year: 2022 | |
|-------------------------------|----------------------------|
| EMISSIONS | TOTAL (tCO ₂ e) |
| Scope 1 | 53.23 |
| Scope 2 | 35.30 |
| Scope 3 (Included Sources) | 604.02 |
| Total Emissions | 692.55 |

Emissions reduction targets

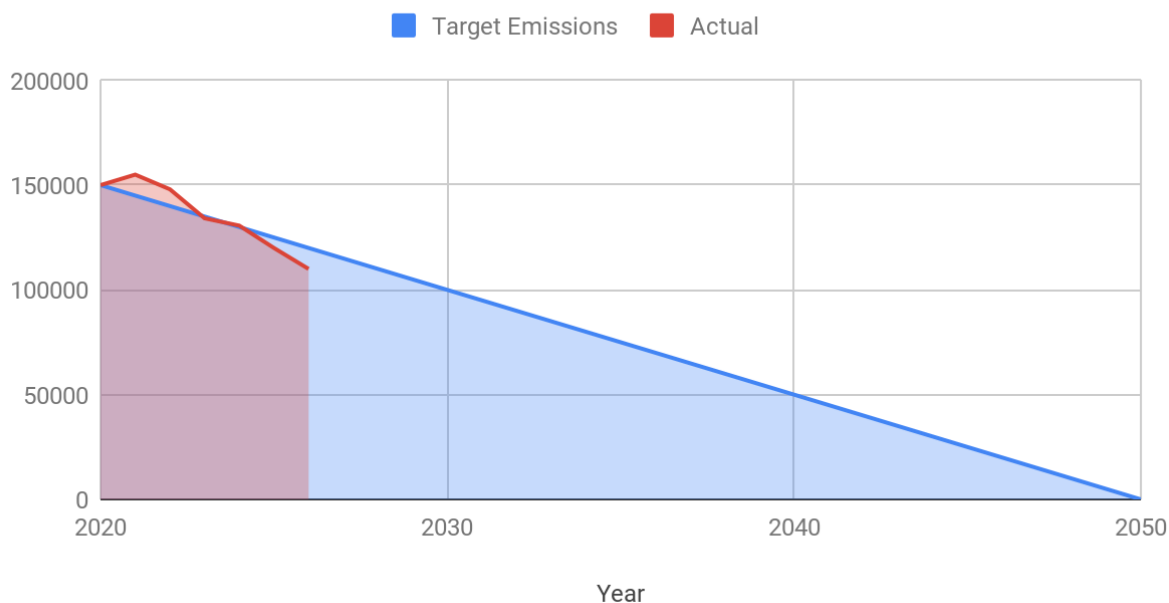
In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

- 5% per capita reduction in overall business travel emissions by 2025
- 5% per square metre reduction in water consumption by 2025
- 100% of electricity used from renewable sources by 2025

We project that carbon emissions will decrease over the next five years to 398.29 tCO₂e by 2030. This is a reduction of 43%.

Progress against these targets can be seen in the graph below:

Carbon Reduction: Projected vs. Actual



Carbon Reduction Projects

Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2015 baseline. The carbon emission reduction achieved by these schemes equate to 375.93 tCO₂e, a 32%ge reduction against the 2015 baseline and the measures will be in effect when performing the contract.

- Thermal upgrades to Bristol office (Promenade House) windows and roof
- Energy efficiency improvements to Bristol office (Promenade House) lighting
- Energy efficiency improvements to Bath office lighting
- Energy efficiency upgrades to servers and IT equipment
- PVs to Plymouth office
- Switch 90% of our electricity contracts to ones providing 100% renewable electricity
- Switch all applicable gas contracts over to green suppliers
- Roll out of EV staff leasing scheme scheme, Go Green, managed by Octopus
- Changes to fee letters to encourage clients to hold virtual rather than physical meetings where possible
- Implemented a new sustainable travel perk for employees where additional holiday days can be accrued if sustainable travel is undertaken for holidays
- ISO14001 certification schemes

In the future we hope to implement further measures such as:

- Switch our remaining electricity contracts to ones providing 100% renewable electricity
- Identify opportunities for thermal improvements to Bristol and Plymouth offices
- Identify opportunities for encouraging sustainable commuting for staff
- Reduce business travel where possible
- We will confirm our commitment to Science Based Targets Initiative (SBTi) by the end of 2023

Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard⁴ and uses the appropriate Government emission conversion factors for greenhouse gas company reporting⁵.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard⁶.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier:

John Wright, Director and Head of ESG



Date: 16/11/23


⁴<https://ghgprotocol.org/corporate-standard>


⁵<https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

⁶<https://ghgprotocol.org/standards/scope-3-standard>

STRIDE TREGLOWN

stridetreglown.com

 [linkedin.com/company/stride-treglown](https://www.linkedin.com/company/stride-treglown)

 [instagram.com/stridetreglown](https://www.instagram.com/stridetreglown)